

Staff Civil and Administrative Lawyer: Nunavut Legal Aid

The Legal Services Board of Nunavut is looking to hire civil and administrative lawyers to work out of its clinics in [Rankin Inlet](#), [Cambridge Bay](#) and [Iqaluit](#). If you have a love of litigation, excellent client service skills, and a desire for adventure, then we want to talk to you.

The Nunavut Legal Services Board - the territorial legal aid provider in Canada's largest and most northern territory – provides legal representation to people in a range of administrative, employment, housing and civil law matters through a mixed model using both staff and private counsel. With approximately 70 staff including 25 lawyers, the LSB is committed to providing excellent and culturally competent client service in remote communities across Nunavut. The LSB is committed to integrating *Inuit Qaujimajatuqangit* principles in its legal work, its client service and within its own operation and administration.

What can I expect to do in this role?

Staff Civil and Administrative Lawyers handle all aspects of representation on a range of civil law and administrative law matters including:

- Providing summary legal advice to clients
- Providing opinions to the LSB about the merits of coverage on different matters
- Providing limited assistance to self-represented parties
- Providing full representation to parties in proceedings in the Nunavut Court of Justice and before administrative tribunals
- Research, trial preparation and witness interviews
- Drafting factums and supporting materials for judicial reviews and appeals before the Nunavut Court of Justice and the Nunavut Court of Appeal
- Attending and providing representation at regular court circuits in communities across Nunavut
- Support the LSB's public legal education efforts

Knowledge and Skills

- Experience in civil law, administrative law, employment law or related areas.
- Ability to conduct trials in the Nunavut Court of Justice
- Knowledge of the Rules of Civil Procedure, administrative law practice and procedure, judicial review principles and procedural fairness.
- Integrity and excellent interpersonal skills
- Experience in research and legal drafting
- Excellent judgment
- Ability to travel to remote communities
- The Official Languages of Nunavut are Inuktitut, Inuinnaqtun, English and French. Fluency in more than one of Nunavut's official languages would be considered an asset. Knowledge of Inuit language, communities, culture, land and Inuit Qaujimajatuqangit would also be considered an asset.

Qualifications:

- Membership in good standing with the Nunavut Law Society or membership in good standing with another provincial or territorial law society with eligibility to be a member of the Nunavut Law Society

Compensation

The LSB offers a very competitive compensation package including a salary based on year of call, northern and housing allowances totalling approximately \$25 000, a vacation allowance, professional development allowance, medical and dental benefits, and a generous RRSP contribution.

- 1st year of call: \$80, 000 + allowances and benefits
- 5th year of call: \$100 000 + allowances and benefits
- 10th year of call: \$125 000 + allowances and benefits

How to Apply:

- Please submit a cover letter and copy of your c.v. to HR-applications@nulas.ca
- Applications will be considered as they are received
- Selected applicants will be asked to do a telephone interview exploring their knowledge and skills
- Short-listed applicants will be given an opportunity for a site visit to the appropriate community.